

# SCHENECTADY CITY COUNCIL COMMITTEE AGENDA

for  
Monday, July 19, 2021  
5:30 p.m.  
Room 110

*The Council President reserves the right to add or delete any agenda item prior to Committee Meeting.*

## Finance

- |   |  |                                    |
|---|--|------------------------------------|
| 1 | Purchase of New Vehicles for Police Department (Modification)                            | Mike Seber / Erin Gallagher        |
| 2 | Allocate \$26,000 of Unexpected CDBG Funds to C.O.C.O.A. House                           | Kristin Diotte                     |
| 3 | Approve the Contract between City of Schenectady and Boys and Girls Club with ARPA Funds | Gary McCarthy /<br>Anthony Ferrari |
| 4 | Funding for Medical Expenses and COVID-19 Cleaning                                       | Gary McCarthy /<br>Anthony Ferrari |
| 5 | Funding Special Police Officers for COVID-19 Screening City Hall                         | Gary McCarthy /<br>Anthony Ferrari |

## City Development & Planning

- |   |   |                    |
|---|---|--------------------|
| 1 | Discussion - City's Annual MS4 Report   | Chris Wallin       |
| 2 | Authorize the Issuance of Revocable Permit No. 662 to the Edison Downtown for a Sign that Will Encroach the City's Right-of-Way at 132 Broadway | Chris Wallin       |
| 3 | Reminder – Amending the 2020-2021 Annual Action Plan (PH on 7-26-2021)  | Marion Porterfield |
| 4 | Sale of 123 Furman Street   | Maurice Brown, III |
| 5 | Sale of 718 Beaver Street   | Maurice Brown, III |
| 6 | Sale of 772 State Street  | Maurice Brown, III |
| 7 | Sale of 902 Congress Street   | Maurice Brown, III |
| 8 | Sale of 1025 Chrysler Avenue  | Maurice Brown, III |

## Public Safety

- |   |  |                 |
|---|--|-----------------|
| 1 | Discussion – Spot Speed Camera Enforcement Technology Follow-up  | John Polimeni   |
| 2 | Traffic Signage Follow-up  | John Polimeni   |
| 3 | Discussion – Central Parkway Sidewalk Petition Follow-up   | John Mootoveren |
| 4 | Discussion – Amending Chapter 28-2 of the Code of the City of Schenectady Relating to the Place and Time of Regular Meetings (PH was on 7-12-21) | John Mootoveren |



**CITY OF SCHENECTADY  
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT:**                      **DATE: July 15<sup>th</sup>, 2021**

**TO: COUNCILMEMBERS**

**FROM: Assistant Chief Michael Seber**

**SUBJECT: Purchase of new vehicles for Police Department (Modification)**

**TO BE PLACED ON COUNCIL AGENDA OF: July 19<sup>th</sup>, 2021**

**Background Information:**

At the June 7<sup>th</sup>, 2021 City Council committee meeting the Police Department requested the acceptance of mini bid awards for the purchase of new police vehicles. Due to unforeseen circumstances, Beyer Ford is unable to deliver 1 Ford Police Interceptor Utility Hybrid at a cost of \$36,462.91. Due to their inability to deliver said vehicle, we are requesting to enter into a contract with the 2<sup>nd</sup> highest bidder, Metro Ford, for said vehicle at a cost of \$37,862.69 (2022 model).

*1 Ford Police Interceptor Utility Hybrid (Patrol Lieutenant Vehicle)*  
Metro Ford; \$37,862.69

**Recommendation:**

Adoption by the City Council allowing the modification to the mini bid award.

**LEGISLATION WILL BE PREPARED BY: Assistant Chief Michael Seber**

**CITY OF SCHENECTADY  
LEGISLATIVE REQUEST FORM**

**COMMITTEE ASSIGNMENT:**

**DATE: July 15, 2021**

**TO: City Council**

**FROM: Kristin Diotte, Director of Development**

**SUBJECT: Allocate \$26,000 of unexpended CDBG funds to the COCOA House**

**Background Information:**

The 2019- 2020 Annual Action Plan included \$34,000 for the rehabilitation of the COCOA House Community Center located at 867 Stanley Street. Subsequent cost estimates priced the project at +/- \$190,000. The Social Enterprise and Training Center (SEAT) will be a partner on the renovation of 867 Stanley, serving as General Contractor.

Matched funds from Metroplex, the Capital Region Land Bank and private donations to the “867 Stanley Street Project Fund,” COCOA house results in \$135,000 committed to the project outside of CDBG. Allocating an additional \$26,000 to the project from CDBG would close the funding gap.

**Evaluation/Analysis:**

For 25 years COCOA house has been tutoring services to youth in the Hamilton Hill neighborhood. Supporting “Community Hubs” is included in the 2020-2024 Consolidated Plan. Providing funding to complete the renovations will help ensure these goals are met and is within the Neighborhood Revitalization Strategy Area (NRSA).

**Recommendation:**

For the City Council to approve the allocation of an additional \$26,000 of CDBG funds for the COCOA House Rehabilitation project.

**LEGISLATION WILL BE PREPARED BY Law Department**

CITY OF SCHENECTADY LEGISLATIVE REQUEST FORM

COMMITTEE ASSIGNMENT: FINANCE

DATE: July 19, 2021

TO: City Council

FROM: Mayor Gary R. McCarthy and Anthony Ferrari Commissioner of Finance

SUBJECT: Approve contract between City of Schenectady and Boys and Girls Club with ARPA Funds.

**Background Information:** In response to COVID-19 and this Public Health emergency and negative economic impact, the U.S. Treasury has allocated funding through the American Rescue Plan Act. The City will contract with Boys and Girls to fund summer program to teach and engage youths under the expenditure category 3.16 Social Determinates of Health Community Violence Interventions

**Evaluation/Analysis:**

This contract amount is \$145,000, Charge to Account Code A7125-3.16

The City of Schenectady has already contracted with Boys and Girls Club through CDBG for \$100,000 for work at 2 sites. (Front Street and Hillhurst) With this additional contract the City will have 4 sites (add Central Park and Quackenbush) open for the summer. The city will continue to work with our partners, service providers and community to identify the most immediate needs and projected long-term needs because of COVID-19 in order to align these resources in a timely manner to the highest priorities identified. This will keep the youths participating and engaged in summer programs with supervised swim lessons, art education, and sport specialists.

**Recommendation:**

We recommend the City to enter contract with the Boys & Girls Club

LEGISLATION WILL BE PREPARED BY Law Department

**2021 Summer CDBG Staffing Workplan**

<u>Staff</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u># of Weeks</u>	<u>Total</u>	<u>CDBG</u>
Julie Rouse (Aquatics Director)	\$ 43.45	30	10	\$ 13,035.00	\$ 13,035.00
<b><u>Wrap Staff (Quackenbush/Steinmetz/Hillhurst) Monday-Friday 11am-5pm</u></b>					
Site Leaders (3)	\$ 17.00	35	9	\$ 16,065.00	\$ 16,065.00
Art/Education Specialists (3)	\$ 15.00	25	8	\$ 9,000.00	\$ 9,000.00
Sports Specialists (3)	\$ 15.00	25	8	\$ 9,000.00	\$ 9,000.00
					\$ 34,065.00
				Fringe (12.5%)	\$ 4,258.13
					<u>\$ 38,323.13</u>
<b><u>Quackenbush Swim Lessons - Monday-Friday 10am-12pm</u></b>					
Lifeguards WSI (6)	\$ 15.00	10	8	\$ 7,200.00	\$ 7,200.00
Head Guard (1)	\$ 16.00	10	8	\$ 1,280.00	\$ 1,280.00
Lifeguards (3)	\$ 14.00	10	8	\$ 3,360.00	\$ 3,360.00
					\$ 11,840.00
				Fringe (12.5%)	\$ 1,480.00
					<u>\$ 13,320.00</u>
<b><u>Quackenbush Open Swim - Monday-Saturday 12:30pm-6pm</u></b>					
Supervisor (1)	\$ 19.00	10	8	\$ 1,520.00	\$ 1,520.00
Head Guard (2)	\$ 16.00	27.5	8	\$ 7,040.00	\$ 9,216.00
Lifeguards (4)	\$ 14.00	27.5	8	\$ 12,320.00	\$ 12,320.00
Pool Monitor (1)	\$ 13.00	27.5	8	\$ 2,860.00	\$ 2,860.00
					\$ 25,916.00
				Fringe (12.5%)	\$ 3,239.50
					<u>\$ 29,155.50</u>
<b><u>Front Street Open Swim - Monday-Saturday 12:30pm-6pm</u></b>					
Supervisor (1)	\$ 19.00	10	8	\$ 1,520.00	\$ 1,520.00
Head Guard (2)	\$ 16.00	27.5	8	\$ 7,040.00	\$ 9,216.00
Lifeguards (4)	\$ 14.00	27.5	8	\$ 12,320.00	\$ 12,320.00
Pool Monitor (1)	\$ 13.00	27.5	8	\$ 2,860.00	\$ 2,860.00
					\$ 25,916.00
				Fringe (12.5%)	\$ 3,239.50
					<u>\$ 29,155.50</u>
<b><u>Hillhurst Open Swim - Monday-Saturday 12:30pm-6pm</u></b>					
Supervisor (1)	\$ 19.00	10	8	\$ 1,520.00	\$ 1,520.00
Head Guard (2)	\$ 16.00	27.5	8	\$ 7,040.00	\$ 9,216.00
Lifeguards (4)	\$ 14.00	27.5	8	\$ 12,320.00	\$ 12,320.00
Pool Monitor (1)	\$ 13.00	27.5	8	\$ 2,860.00	\$ 2,860.00
					\$ 25,916.00
				Fringe (12.5%)	\$ 3,239.50
					<u>\$ 29,155.50</u>
<b><u>Central Park Open Swim - Sunday-Saturday 12:30pm-6pm</u></b>					
Supervisor (1)	\$ 19.00	10	8	\$ 1,520.00	\$ 1,520.00
Head Guard (3)	\$ 16.00	38.5	8	\$ 14,784.00	\$ 9,216.00
Lifeguards (11)	\$ 14.00	38.5	8	\$ 47,432.00	\$ 47,432.00
Pool Monitor (2)	\$ 13.00	38.5	8	\$ 8,008.00	\$ 8,008.00
					\$ 66,176.00
				Fringe (12.5%)	\$ 8,272.00
					<u>\$ 74,448.00</u>
<b><u>Steinmetz Park Management</u></b>					
Park Supervisor/Cleaner	\$ 17.00	20	10	\$ 3,400.00	\$ 3,400.00
				Fringe (12.5%)	\$ 425.00
					<u>\$ 3,825.00</u>

Labor/Fringe Total	\$ 230,417.63
Background Checks	\$ 1,950.00
Telephones	\$ 240.00
Insurance	\$ 500.00
Printing/Copying	\$ 500.00
Staff Shirts	\$ 2,500.00
First Aid Supplies	\$ 1,000.00
Tents/Tables/Chairs	\$ 1,500.00
Program Supplies	\$ 2,500.00
PPE Supplies	\$ 1,250.00
Fuel Stipend	\$ 1,500.00
First Aid/RTE Training	\$ 500.00
<b>Total</b>	<b>\$ 244,357.63</b>

CITY OF SCHENECTADY LEGISLATIVE REQUEST FORM

COMMITTEE ASSIGNMENT: FINANCE

DATE: July 19, 2021

TO: City Council

FROM: Mayor Gary R. McCarthy and Anthony Ferrari Commissioner of Finance

SUBJECT: Funding for Medical Expenses and COVID -19 Cleaning

**Background Information:** In response to COVID-19 and this Public Health emergency and negative economic impact, the U.S. Treasury has allocated funding through the American Rescue Plan Act. The City Fire Department is need of Medications and cleaning supplies due to Covid-19. The funding can come from ARPA Funding under the expenditure category 1.6 Medical Expenses and 1.4 Prevention in Congregate Settings

**Evaluation/Analysis:**

The Medication amount requested of \$30,000 and will be Charged to Account Code A3411-450-1.6. This increase is due to the changes in covid 19 protocols regarding the non-transport of cardiac arrest patients. This increase will cover medications, airway adjuncts, cardiac monitoring supplies and intraosseous infusion supplies.

The Cleaning amount requested \$8,000 and will be charged to A3411-450.1.4 This increase is to cover the additional nonstop disinfecting of all Fire Stations, Fire Apparatus, Fire equipment and medical equipment. Do to the Covid 19 pandemic, these additional funds are required to keep our department operating safely.

The city will continue to work with our departments, partners, and service providers to identify the most immediate needs and projected long-term needs because of COVID-19 in order to align these resources in a timely manner to the highest priorities identified.

**Recommendation:**

We recommend the City to increase the budgets for the Fire Department using ARPA funds

LEGISLATION WILL BE PREPARED BY Law Department

CITY OF SCHENECTADY LEGISLATIVE REQUEST FORM

COMMITTEE ASSIGNMENT: FINANCE

DATE: July 19, 2021

TO: City Council

FROM: Mayor Gary R. McCarthy and Anthony Ferrari Commissioner of Finance

SUBJECT: Funding Special Police Officers for COVID -19 Screening City Hall

**Background Information:** In response to COVID-19 and this Public Health emergency and negative economic impact, the U.S. Treasury has allocated funding through the American Rescue Plan Act. The City Police Department in its effort to provide the appropriate COVID-19 screening protocols for City Hall, are requesting hiring retired Police Officers for the purpose of providing COVID-19 Screening. These Special Police Officers can be funded from ARPA Funding under the expenditure category 1.4 Prevention in Congregate Settings

**Evaluation/Analysis:**

The projected cost requested of \$50,00 and will be Charged to Account Code A3120-121-1.12

These positions will be per diem with a set hourly wage and no benefits. The project cost is for the remainder of this year.

The city will continue to work with our departments, partners, and service providers to identify the most immediate needs and projected long-term needs because of COVID-19 in order to align these resources in a timely manner to the highest priorities identified.

**Recommendation:**

We recommend the City Council to fund these positions using ARPA funds

LEGISLATION WILL BE PREPARED BY Law Department