

# SCHENECTADY CITY COUNCIL COMMITTEE AGENDA

for  
Monday, October 18, 2021  
5:30 p.m.  
Room 110

*The Council President reserves the right to add or delete any agenda item prior to Committee Meeting.*

## Finance

- |   |   |                 |
|---|---|-----------------|
| 1 | CPH – The 2022 Downtown Special Assessment District (DSAD) Budget   | John Polimeni   |
| 2 | CPH – The 2022 Upper Union Street Business Improvement District (BID)   | John Polimeni   |
| 3 | Review – The City of Schenectady 2022 Operational Budget (PH held on 10-12-2021)  | Anthony Ferrari |
| 4 | Discussion – City of Schenectady 2022 Operational Budget (PH held on 10-12-2021)  | Anthony Ferrari |
| 5 | Rose Garden Restoration Committee – Potential Reimbursement of Expenses   | Anthony Ferrari |
| 6 | Agreement between the City of Schenectady an CSEA Local 1000, for the City of Schenectady Unit #8501 of the Schenectady County Local #886 | Anthony Ferrari |

## City Development & Planning

- |   |  |                    |
|---|--|--------------------|
| 1 | Reminder – Renaming Nott Terrace Heights to Museum Drive (PH on 10-25-2021)  | Marion Porterfield |
| 2 | ABAC – Construction of a Maintenance Storage Building at the Municipal Golf Course – Base Bid and Alternate #1 – MA Schafer Construction, Inc. | Chris Wallin       |
| 3 | ABAC – for the “Vale Park Tree Removal” to Carver Construction, Inc.   | Chris Wallin       |
| 4 | ABAC – for the “Sidewalk Replacement on Schenectady Street and Windsor Terrace” to New Castle Paving, LLC                                      | Chris Wallin       |
| 5 | Sale of 3 Elbert Street  | Maurice Brown, III |
| 6 | Sale of 353 Duane Avenue   | Maurice Brown, III |
| 7 | Sale of 1075 Lakeview Avenue   | Maurice Brown, III |
| 8 | Sale of 2432 Avenue B  | Maurice Brown, III |



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** Finance

**Committee Date:**

Monday, October 18, 2021

**From:** John Polimeni

**Subject** CPH - The 2022 Downtown Special Assessment District (DSAD) Budget

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** Finance

**Committee Date:**

Monday, October 18, 2021

**From:** John Polimeni

**Subject** CPH - The 2022 Upper Union Street Business Improvement District (BID) Budget

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** Finance

**Committee Date:** Monday, October 18, 2021

**From:** Anthony Ferrari

**Subject** Review - The City of Schenectady 2022 Operational Budget (PH held on 10-12-2021)

**Background Info:**

**Evaluation/Analysis**

**Recommendation**

**CITY OF SCHENECTADY  
LEGISLATIVE REQUEST FORM**

**COMMITTEE ASSIGNMENT: HEALTH & RECREATION**

**TO: CITY COUNCIL**

**FROM: ANTHONY FERRARI**

**DATE: October 14, 2021**

**SUBJECT: ROSE GARDEN RESTORATION COMMITTEE – POTENTIAL  
REIMBURSEMENT OF EXPENSES**

**TO BE PLACED ON COUNCIL COMMITTEE AGENDA OF October 18, 2021**

**Background Information:**

In October 2021, the City was contacted by the Rose Garden Restoration Committee requesting, up to the amount of 2021 revenue generated by the Rose Garden, that the City reimburse it for a portion of expenses incurred to maintain the Garden. Last year, the City reimbursed the Committee \$2,350 an amount equal to the revenue received by the City in 2020.

**Evaluation/Analysis:**

In 2021 \$4,490 has been received by the City as a result of events held at the Rose Garden. The Rose Garden Restoration Committee has submitted to the City proof of certain expenses that were incurred and paid by the Committee's to maintain the water feature in the garden during 2021 The total of those expenses is \$5,174.23

**Recommendation:**

I respectfully recommend that the City Council consider the Rose Garden Restoration Committee's request for reimbursement for work performed in the Garden for an amount not to exceed \$4,490.

**LEGISLATION WILL BE PREPARED BY \_\_\_\_\_ Law Department \_\_\_\_\_**



October 7, 2021

Anthony Ferrari  
Commissioner of Finance  
And Administration  
Schenectady City Hall  
105 Jay Street, Room 103  
Schenectady, NY 12305

Dear Mr. Ferrari:

As requested, please find enclosed several invoices for expenses incurred and paid by the Rose Garden Restoration Committee during 2021 for maintaining the Central Park Rose Garden.

Although the invoices exceed the permit fees collected by the city for both weddings and photographers in the Rose Garden during 2021, we are requesting reimbursement for only **\$4,490** of those fees.

The invoices include:

1. Invoice number PS-INV106895 from Weeks Roses dated 4/5/21 in the amount of \$1,468.23 for the purchase of 126 rose bushes.
2. Invoice number 27566 from Grasshopper Gardens Inc. dated 6/30/21 in the amount of \$3,706 for mowing, edging and spraying services during the month of June.

The reimbursement check can be made payable to the **Rose Garden Restoration Committee** and can be mailed to the Rose Garden Restoration Committee, PO Box 3814, Schenectady, NY 12303-3814.

If you need additional information, please contact me at 518-894-8320.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Pearlman".

Pamela Pearlman  
Treasurer, Rose Garden Restoration Committee



Weeks Roses  
30135 McCombs Road  
Wasco, CA 93280  
USA

REMIT TO:  
Early Morning LLC  
PO Box 715221  
Cincinnati, OH 45271-5221

CK# 1174  
dtd 4/21/21  
\$ 1468.23

**Invoice**

Page 1 / 2

Invoice No: PS-INV106895  
Customer No: 1012924  
Sales Order No: S-ORD103074  
Document Date: 04/05/21

**Bill-to Address**

Rose Garden Restoration Comm.  
David Gade  
P.O. Box 3814  
Schenectady, NY 12303  
USA

**Ship-to Address**

Rose Garden Restoration Comm.  
40 Puritan Drive  
Schenectady, NY 12306  
USA

**Information**

Order Date 07/09/20  
Due Date 05/05/21  
Payment Terms 1% 15, Net 30

Salesperson Jerry Amoroso  
Customer PO No. DAVID GADE 11/4  
Sell to Phone 518-355-5798

No.	Description	ItemClass	Quantity	Unit Price	Amount (USD)
BR1302	Rose All Dressed Up™ #1 (WEKgrasucejuc), PPAF	GR		NaN	
BR1403	Rose Arctic Blue™ #1 (WEKblufytirar), PPAF	FL	6	10.45	62.70
BR1348	Rose Belinda's Blush™ #1 OR	SH	24	7.70	184.80
BR1293	Rose Dream Come True™ #1 (WEKdocpot), Pat.# 20,633	GR	12	10.45	125.40
BR1351	Rose Fun in the Sun™ #1	GR	24	10.95	262.80
BR1422	Rose Julia Child #1 (WEKvossutono), Pat.# 18,473	FL	6	10.45	62.70
BR1499	Rose Ketchup & Mustard™ #1 (WEKzazette), Pat.# 23,289	FL		NaN	
BR1316	Rose Love #1	GR		NaN	
BR1118	Rose Olympiad #1	HT		NaN	
BR1353	Rose Painted Porcelain™ #1	HT	24	10.95	262.80
BR1354	Rose Perfume Factory™ #1	HT		NaN	
BR1319	Rose Strike It Rich® #1 (WEKbepmey), Pat.# 19,144	GR	30	10.45	313.50
BR1158	Rose Touch of Class #1	HT		NaN	

**Continued** 1,274.70



Weeks Roses  
 30135 McCombs Road  
 Wasco, CA 93280  
 USA

REMIT TO:  
 Early Morning LLC  
 PO Box 715221  
 Cincinnati, OH 45271-5221

**Invoice**

Page 2 / 2

Invoice No: PS-INV106895  
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Rose Garden Restoration Comm.  
 David Gade  
 P.O. Box 3814  
 Schenectady, NY 12303  
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**Ship-to Address**

Rose Garden Restoration Comm.  
 40 Puritan Drive  
 Schenectady, NY 12306  
 USA

**Information**

Order Date 07/09/20  
 Due Date 05/05/21  
 Payment Terms 1% 15, Net 30

Salesperson Jerry Amoroso  
 Customer PO No. DAVID GADE 11/4  
 Sell to Phone 518-355-5798

No.	Description	ItemClass	Quantity	Unit Price	Amount (USD)
				<i>Continued</i>	1,274.70
9005	WR Box Large		1	19.53	19.53
OUTFRE	WR Outbound Freight Charges		1	174.00	174.00

<b>Subtotal</b>	<b>1,468.23</b>
Sales Tax Amount	0.00
<b>Total (USD)</b>	<b>1,468.23</b>
	1,468.23
	0.00

Remit Payment to Weeks Roses Inc

126 roses



**Grasshopper Gardens Inc.**  
P.O. Box 124  
Gansevoort, NY 12831  
518-793-9623



*paid 7/2/21  
ck# 1206  
\$ 3706<sup>00</sup>*

Rose Garden Restoration Committee  
PO Box 3814  
Schenectady, NY 12303

**PO #**  
**Invoice #** 27566  
**Invoice Date** 6/30/2021  
**Invoice Balance** 3706.00

Email: [service@nicelawns.com](mailto:service@nicelawns.com)  
Website: [www.grasshoppergardens.com](http://www.grasshoppergardens.com)

Date	Description	Qty	Price	Total
6/1/2021	Insect and disease control early summer treatment for ornamental plants	1.00	375.00	375.00
6/1/2021	Application of insect control - liquid application	1.00	335.00	335.00
6/2/2021	Application of insect control - liquid application	1.00	335.00	335.00
6/3/2021	Mowed Lawn	1.00	413.00	413.00
6/9/2021	Mowed Lawn	1.00	413.00	413.00
6/9/2021	Edged hard surfaces	1.00	0.00	0.00
6/15/2021	Insect and disease control early summer treatment for ornamental plants	1.00	375.00	375.00
6/16/2021	Mowed Lawn	1.00	413.00	413.00
6/21/2021	Late spring application of crabgrass preventer with fertilizer	1.00	221.00	221.00
6/23/2021	Mowed Lawn	1.00	413.00	413.00
6/30/2021	Mowed Lawn	1.00	413.00	413.00

**Terms** Payment due in 30 days  
**For** Central Parkway, Schenectady NY 12309

**Subtotal** 3706.00  
**Sales Tax** 0.00  
**Invoice Total** 3706.00  
**Invoice Balance** 3706.00

**To View Your Invoice Online**  
Go to <https://grasshoppergardens.manageandpaymyaccount.com/invoice/main?code=B92D5-F6E07-03454>

**Client Name** Rose Garden Restoration Committee  
**For** Central Parkway, Schenectady NY 12309  
**Invoice #** 27566  
**Invoice Date** 6/30/2021  
**Invoice Balance** 3706.00

**PAYMENT STUB**

Grasshopper Gardens Inc.  
P.O. Box 124  
Gansevoort, NY 12831

*spraying \$1641  
mowing \$2065*

**Amount Enclosed**

Finance charges will be added at a rate of 1.5% a month (18% per annum) on all accounts not paid within 30 days of when bill is rendered. Minimum charge is .50 cents.



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** Finance

**Committee Date:** Monday, October 18, 2021

**From:** Anthony Ferrari

**Subject** Agreement between the City of Schenectady and CSEA Local 1000, for the City of Schenectady Unit #8501 of Schenectady County #886

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, October 18, 2021

**From:** Marion Porterfield

**Subject:** Reminder - Renaming Nott Terrace Heights to Museum Drive (PH will be held on 10/25/2021)

**Background Info:**

Public Hearing will be held on October 25, 2021.

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, October 18, 2021

**From:** Chris Wallin

**Subject** ABAC - Construction of a Maintenance Storage Building at the Muni Golf Course - Base Bid and Alternate #1 - MA Schafer Construction, Inc.

**Background Info:**

**Evaluation/Analysis**

**Recommendation**

# Legislative Request Form

**DEPARTMENT OF ENGINEERING**  
**CHRISTOPHER WALLIN, P.E., CITY ENGINEER**



**COMMITTEE ASSIGNMENT:**

**DATE: October 18, 2021**

**TO:** City Council

**FROM:** Christopher R. Wallin, P.E., City Engineer 

**SUBJECT:** Award the Bid and Contract for the "Vale Park Tree Removal" to Carver Construction, Inc. in the Amount of \$172,145.00

**TO BE PLACED ON COUNCIL AGENDA OF:** October 25, 2021

## Background Information:

The City of Schenectady was awarded a NYS SAM Grant for the improvements to Vale Park. Under an earlier phase some clearing of brush and trees was completed, however it was determined that the clearing limits were inadequate, and a second contract was sought for additional clearing. This clearing will increase sight lines in Vale Park and subsequently both safety and utilization within the park. A third phase will be forthcoming for physical improvements to the trail system and signage.

## Evaluation/Analysis:

The Purchasing Department solicited and issued bids for "Vale Park Tree Removal". A low responsive base bid was received on September 29, 2021, from Carver Construction, Inc. of Altamont, NY in the total amount of \$172,145.00. Financing for this project will be provided through respective codes set up for the Vale Park project.

## Recommendation:

Authorize the Mayor, or his designee to enter into a contract with Carver Construction, Inc. for the "Vale Park Tree Removal" in the total amount of \$172,145.00

**LEGISLATION WILL BE PREPARED BY:** Engineering

CRW: cd



## Plan Holders List

### Plan Holders List

Organization Name	Main Contact	Download Date	City	Province/State
Chadwick Enterprise	Jeromy Chadwick	09/29/2021 09:50 AM EDT	Schenectady	New York
Greater heights tree care	David Baransky	09/29/2021 09:09 AM EDT	Westmoreland	New York
Merit Apprenticeship Alliance	Penelope Hazer	09/28/2021 06:10 PM EDT	East Syracuse	New York
Adirondack Tree Surgeons Inc	Philip Viger	09/22/2021 07:01 AM EDT	Gansevoort	New York
Alvion Group	Eleftherios Sparakis	09/20/2021 10:53 AM EDT	Menands	New York
Allied Solutions	Jason Collier	09/20/2021 10:06 AM EDT	Carmel	Indiana
DAVEY TREE EXPERT COMPANY	RICHARD CLOSE	09/17/2021 01:21 PM EDT	WAYNE	Pennsylvania
Dom's Lawn Maker, Inc.	Dominick D'Alonzo	09/17/2021 10:59 AM EDT	Port Washington	New York
JCA INDUSTRIES LLC	Mario Carino	09/17/2021 04:54 AM EDT	Summit	New York
Mohawk Valley Materials, Inc.	Heather LaRowe	09/16/2021 11:22 AM EDT	Rome	New York
Carver Construction	Gabriel Hanoufa	09/16/2021 09:12 AM EDT	Altamont	New York
Peter Downes and Son Inc Land Clearing	Peter Downes	09/16/2021 07:57 AM EDT	West Milford	New Jersey
School Wholesale Supplies LLC	JP DAS	09/16/2021 05:15 AM EDT	Nashville	Tennessee
Officepartners360	Tim Boylan	09/16/2021 02:59 AM EDT	Pittsburgh	Pennsylvania
North America Procurement Council, Inc. PBC	Tim Loncarich	09/15/2021 08:45 PM EDT	Grand Junction	Colorado
A Potts Construction Company, LLC	Suzanne Perry-Potts	09/15/2021 06:52 PM EDT	Schenectady	New York
Prentiss and Carlisle Management Company Inc	Tyler Scouten	09/15/2021 04:48 PM EDT	Remsen	New York
Terry Tree Service LLC	Heather Kennard	09/15/2021 04:38 PM EDT	Rochester	New York

# Legislative Request Form

**DEPARTMENT OF ENGINEERING**  
**CHRISTOPHER WALLIN, P.E., CITY ENGINEER**



**COMMITTEE ASSIGNMENT:**

**DATE: October 18, 2021**

**TO: City Council**

**FROM: Christopher R. Wallin, P.E., City Engineer**

**SUBJECT: Award Bid and Contract for the "Sidewalk Replacement on Schenectady Street and Windsor Terrace" to New Castle Paving, LLC. in the amount of \$43,305.00.**

**TO BE PLACED ON COUNCIL AGENDA OF: October 25, 2021**

## **Background Information:**

Upon completion of sidewalk improvements around Jerry Burrell Park it was requested that a section of existing concrete sidewalk on Schenectady Street between the Park and Albany Street be replaced. Separately a parks improvement project was completed at Windsor Terrace Park, unofficially known as Jaylen's Park which requires the replacement of the existing concrete sidewalks. Funding for this project is to be through the City's CDBG allocation for public infrastructure.

## **Evaluation/Analysis:**

The Purchasing Department solicited and received bids for "Sidewalk Replacement on Schenectady Street and Windsor Terrace". A low responsive base bid was received on October 13, 2021, from New Castle Paving, LLC, of Tory, NY in the total amount of \$43,305.00. Financing for this project will be provided through respective codes set up for the this project.

## **Recommendation:**

Authorize the Mayor to enter into a contract with New Castle Paving, LLC for the "Sidewalk Replacement on Schenectady Street and Windsor Terrace" in the total amount of \$43,305.00.

**LEGISLATION WILL BE PREPARED BY: Engineering**

CRW: cd





**CITY OF SCHENECTADY  
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: City Development & Planning**

**DATE: 10/18/21**

**TO: COUNCIL MEMBERS**

**FROM: Development**

**SUBJECT: Sale of 3 Elbert Street**

**Background Information:**

**Evaluation/Analysis:**

**Recommendation:**

**LEGISLATION WILL BE PREPARED BY Development**



**CITY OF SCHENECTADY  
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: City Development & Planning      DATE: 10/18/21**

**TO: COUNCIL MEMBERS**

**FROM: Development**

**SUBJECT: Sale of 353 Duane Avenue**

**Background Information:**

**Evaluation/Analysis:**

**Recommendation:**

**LEGISLATION WILL BE PREPARED BY Development**



**CITY OF SCHENECTADY  
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: City Development & Planning      DATE: 10/18/21**

**TO: COUNCIL MEMBERS**

**FROM: Development**

**SUBJECT: Sale of 1075 Lakeview Avenue**

**Background Information:**

**Evaluation/Analysis:**

**Recommendation:**

**LEGISLATION WILL BE PREPARED BY Development**



**CITY OF SCHENECTADY  
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: City Development & Planning      DATE: 10/18/21**

**TO: COUNCIL MEMBERS**

**FROM: Development**

**SUBJECT: Sale of 2432 Avenue B**

**Background Information:**

**Evaluation/Analysis:**

**Recommendation:**

**LEGISLATION WILL BE PREPARED BY Development**