

# SCHENECTADY CITY COUNCIL COMMITTEE AGENDA

for  
Monday, November 18, 2019  
5:30 p.m.  
Room 110

*The Council President reserves the right to add or delete any agenda item prior to Committee Meeting.*

## City Development & Planning

- |    |   |                          |
|----|---|--------------------------|
| 1  | Presentation – DSAD Budget  | Jim Salengo              |
| 2  | Adoption of Historic Stockade District Comprehensive Streetscape Plan                   | Kristin Diotte           |
| 3  | Ordinance to Abandon a Section of Pine Street (PH on 10/28)                             | Karen Zalewski-Wildzunas |
| 4  | Ordinance to Abandon a Section of Ulster Street (PH on 10/28)                           | Karen Zalewski-Wildzunas |
| 5  | Ordinance Amending Chapter 264 to Change the Zoning of 1075 Strong Street (PH on 10/28) | Karen Zalewski-Wildzunas |
| 6  | Sale of 37 Lorraine Avenue  | Andrew Koldin            |
| 7  | Sale of 206 Division Street   | Andrew Koldin            |
| 8  | Sale of 412 Clayton Road  | Andrew Koldin            |
| 9  | Sale of 424 Summit Avenue   | Andrew Koldin            |
| 10 | Sale of Lots 1055 Cutler Street & 1402 Sixth Avenue                                     | Andrew Koldin            |
| 11 | Sale of 1681 VanVranken Avenue  | Andrew Koldin            |

## Health & Recreation

- |   |   |                 |
|---|---|-----------------|
| 1 | Rose Garden Restoration Committee – Potential Reimbursement of Expenses | Anthony Ferrari |
|---|---|-----------------|

## Government Operations

- |   |   |               |
|---|---|---------------|
| 1 | Appointment to the Board of Assessment Review (BAR)     | Ed Kosiur     |
| 2 | Appointments to the Industrial Development Agency (IDA) | Ed Kosiur     |
| 3 | CR – Alpha One  | Leesa Perazzo |

## Finance

- |   |  |                  |
|---|--|------------------|
| 1 | Discussion – Council Approval for any Contract Acceptance \$50,000 or More | John Mootooveren |
|---|--|------------------|

## Administrative Efficiency

- |   |                                       |               |
|---|---------------------------------------|---------------|
| 1 | Compensation and Benefits for Manager | Carl Falotico |
|---|---------------------------------------|---------------|

## Claims

- |   |                                  |               |
|---|----------------------------------|---------------|
| 1 | St. Luke's Catholic Church Claim | Carl Falotico |
|---|----------------------------------|---------------|



# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Jim Salengo

**Subject:** Presentation - DSAD Budget

**Background Info:**

**Evaluation/Analysis**

**Recommendation**

**SCHENECTADY - DOWNTOWN SPECIAL ASSESSMENT DISTRICT (DSAD)**

**2020 Budget - Adopted by Board on 11-12-19 - Page 1 of 5**

<b>DSIC Program Category</b>	<b>2019 DSAD ASSESSMENT ALLOCATED TO DSIC</b>	<b>2020 DSAD ASSESSMENT ALLOCATED TO DSIC</b>
<b>Total DSAD Assessment Levy for 2020</b>	<b>\$280,160</b>	<b>\$305,160</b>

*Amount above reflects newly-expanded DSAD service area*

<b>Total DSAD Assessment Levy for 2020 - Frontage Factor</b>	<b>\$140,080</b>	<b>\$152,580</b>
<b>Total DSAD Assessment Levy for 2020 - Size Factor</b>	<b>\$140,080</b>	<b>\$152,580</b>

**Total of DSIC Programs** **\$777,202** **\$825,725**

	<b>2019</b>	<b>2020</b>
<b>Base Participation Fee</b>	<b>\$295</b>	<b>\$295</b>

**NOTES**

1. The funding reflected in the budget of the Downtown Special Assessment District (DSAD) as approved by City Council represents a portion of the funding utilized by the Downtown Schenectady Improvement Corporation DSIC for its operations, as set forth in the separate budget of the DSIC.

2. A base participation fee is determined by calculating a percentage of total DSIC programming and dividing it by all eligible parcels (506). The percentage proposed in 2020 is 18.08%.

## DOWNTOWN SCHENECTADY IMPROVEMENT CORPORATION

2020 Budget - Adopted by Board on 11-12-19 - Page 2 of 5

<b>Expenses by Category</b>	<b>Amount Funded Through DSAD Assessment</b>	<b>Amount Funded Through Other Sources</b>	<b>Totals</b>
Administration	24,663	0	24,663
Business Promotion & Development	92,981	121,928	214,909
Environmental Enhancement	187,516	341,000	528,516
<b>Total Budget Income</b>	<b>\$305,160</b>	<b>\$462,928</b>	<b>\$768,088</b>

Donated Materials & Services	30,000
Media Sponsorships & Donated Advertising	15,000
Volunteer Labor	10,000
<b>Total Estimated Additional Resources</b>	<b>\$55,000</b>

**Downtown Schenectady Improvement Corporation  
2020 Budget - Adopted by Board on 11-12-19 - Page 3 of 5**

<b>INCOME</b>	<b>Administration</b>	<b>Business Comm. &amp; Marketing &amp; Development</b>	<b>Environmental Enhancement &amp; Maintenance</b>	<b>2020 TOTALS</b>
1 Donations/Sponsorships		43,500	13,500	57,000
2 DSAD Assessment	24,663	92,981	187,516	305,160
3 DSIC Contract Services			2,500	2,500
4 EEM Landscape Services Contract			50,000	50,000
5 Grant Revenue - Other		16,700		16,700
6 Marketing Participation		14,485		14,485
7 Metroplex Operating Grant			275,000	275,000
8 Parking Note Receivable (Interest)**		5,576		5,576
9 Product Sales/Silent Auction		3,500		3,500
10 Ticket Sales & Booth Fees		38,167		38,167
<b>INCOME TOTALS</b>	<b>24,663</b>	<b>214,909</b>	<b>528,516</b>	<b>768,088</b>

<b>EXPENSES</b>	<b>Administration</b>	<b>Business Comm. &amp; Marketing &amp; Development</b>	<b>Environmental Enhancement &amp; Maintenance</b>	<b>2020 TOTALS</b>
1 Advertising		17,855	0	17,855
2 Business Development		500	0	500
3 Communications/Phone/Internet	248	2,470	5,517	8,235
4 EEM Contract Services		0	2,650	2,650
5 EEM Landscape Services		0	25,000	25,000
6 Equipment	0	0	0	0
7 Fees/License/Permits	37	366	817	1,219
8 Gas - EEM Equipment		0	8,300	8,300
9 Insurance	823	8,227	18,373	27,423
10 Landscaping/Flowers		0	19,210	19,210
11 Lease/Utilities - EEM Garage		0	11,750	11,750
12 Local Mileage Reimbursement	18	180	402	600
13 Maintenance/Repairs	300	3,000	6,700	10,000
14 Memberships/Affiliations	43	434	969	1,447
15 Networking & Sponsorship	407	4,071	9,092	13,570
16 Office Lease	756	7,560	16,884	25,200
17 Postage/Mailing	38	375	838	1,250
18 Professional Services	1,179	26,786	26,323	54,288
19 Publications/Printing/Copying/Distribution	26	16,115	584	16,725
20 Salaries/Benefits	15,792	157,925	352,698	526,415
21 Special Events & Promotions		29,600	0	29,600
22 Subscriptions	45	446	997	1,488
23 Supplies	150	1,500	12,650	14,300
24 Urban Beautification - Physical Improvements		0	4,000	4,000
25 Utilities - Office	96	960	2,144	3,200
26 Work Clothes		0	1,500	1,500
<b>EXPENSE TOTALS</b>	<b>19,957</b>	<b>278,370</b>	<b>527,398</b>	<b>825,725</b>
<b>DIFFERENCE</b>	<b>4,706</b>	<b>-63,460</b>	<b>1,118</b>	<b>-57,637</b>
<b>Appropriation of 2020 Parking Payment**</b>				<b>44,424</b>
<b>DIFFERENCE</b>				<b>-13,213</b>
<b>Appropriation of General Fund Balance</b>				<b>13,213</b>
<b>DIFFERENCE</b>				<b>0</b>

**Remaining Parking Funds Deposited to Reserve Account 0**

**\*\*Note: Parking Note Receivable (Interest) of \$5,576 + Appropriation of 2020 Parking Payment \$44,424 = \$50,000 Annual Parking Payment**

**Downtown Schenectady Improvement Corporation**  
**2020 Budget - Adopted by Board on 11-12-19 - Page 4 of 5**  
**Business Promotion & Development**

	<b>BD - Promotion &amp; Marketing</b>	<b>BD - Development</b>	<b>Special Events &amp; Promotion</b>	<b>F&amp;D &amp; Building Block Party</b>	<b>TOTALS</b>
<b>INCOME</b>					
1 Donations/Sponsorships	6,500		4,500	32,500	43,500
2 DSAD Assessment	79,964	1,860		11,158	92,981
3 DSIC Contract Services					0
4 EEM Landscape Services Contract					0
5 Grant Revenue - Other	13,700		3,000		16,700
6 Marketing Participation	13,385		1,100		14,485
7 Metroplex Grant					0
8 Parking Note Receivable (Interest)	5,576				5,576
9 Product Sales				3,500	3,500
10 Ticket Sales & Booth Fees			31,117	7,050	38,167
<b>INCOME TOTALS</b>	<b>119,125</b>	<b>1,860</b>	<b>39,717</b>	<b>54,208</b>	<b>214,909</b>
<b>EXPENSES</b>					
1 Advertising	17,855				17,855
2 Business Development		500			500
3 Communications/Phone/Internet	2,125	49		296	2,470
4 EEM Contract Services - Bucket Truck					0
5 EEM Landscape Services					0
6 Equipment					0
7 Fees/License/Permits	315	7		44	366
8 Gas - EEM Equipment					0
9 Insurance	7,075	165		987	8,227
10 Landscaping/Flowers					0
11 Lease - Garage					0
12 Local Mileage Reimbursement	155	4		22	180
13 Maintenance/Repairs	2,580	60		360	3,000
14 Memberships/Affiliations	373	9		52	434
15 Networking & Sponsorship	3,501	81		489	4,071
16 Office Lease	6,502	151		907	7,560
17 Postage/Mailing	323	8		45	375
18 Professional Services	25,136	236		1,414	26,786
19 Publications/Printing/Copying/Distribution	13,916	5	988	1,205	16,115
20 Salaries/Benefits	135,815	3,158		18,951	157,925
21 Special Events & Promotions			24,600	5,000	29,600
22 Subscriptions & Publications	384	9		54	446
23 Supplies	1,290	30		180	1,500
24 Urban Beautification - Physical Improvements					0
25 Utilities	826	19		115	960
26 Work Clothes					
<b>EXPENSE TOTALS</b>	<b>218,170</b>	<b>4,491</b>	<b>25,588</b>	<b>30,121</b>	<b>278,370</b>
<b>DIFFERENCE</b>	<b>-99,045</b>	<b>-2,631</b>	<b>14,129</b>	<b>24,087</b>	<b>-63,460</b>

**Downtown Schenectady Improvement Corporation**  
**2020 Budget - Adopted by Board on 11-12-19 - Page 5 of 5**  
**Environmental Enhancement Program**

	Sidewalk Maintenance & Landscaping	TOTALS
<b>INCOME</b>		
1 Donations/Sponsorships	13,500	13,500
2 DSAD Assessment	187,516	187,516
3 DSIC Contract Services	2,500	2,500
4 EEM Landscape Services Contract	50,000	50,000
5 Grant Revenue - Other		0
6 Marketing Participation		0
7 Metroplex Grant	275,000	275,000
8 Parking Note Receivable (Interest)		0
9 Product Sales		0
10 Ticket Sales & Booth Fees		0
<b>INCOME TOTALS</b>	<b>528,516</b>	<b>528,516</b>

	Sidewalk Maintenance & Landscaping	TOTALS
<b>EXPENSES</b>		
1 Advertising		0
2 Business Development		0
3 Communications/Phone/Internet	5,517	5,517
4 EEM Contract Services	2,650	2,650
5 EEM Landscape Services	25,000	25,000
6 Equipment		0
7 Fees/License/Permits	817	817
8 Gas - EEM Equipment	8,300	8,300
9 Insurance	18,373	18,373
10 Landscaping/Flowers	19,210	19,210
11 Lease/Utilities - Garage	11,750	11,750
12 Local Mileage Reimbursement	402	402
13 Maintenance/Repairs	6,700	6,700
14 Memberships/Affiliations	969	969
15 Networking & Sponsorship	9,092	9,092
16 Office Lease	16,884	16,884
17 Postage/Mailing	838	838
18 Professional Services	26,323	26,323
19 Publications/Printing/Copying/Distribution	584	584
20 Salaries/Benefits	352,698	352,698
21 Special Events & Promotions		0
22 Subscriptions & Publications	997	997
23 Supplies	12,650	12,650
24 Urban Beautification - Physical Improvements	4,000	4,000
25 Utilities	2,144	2,144
26 Work Clothes	1,500	1,500
<b>EXPENSE TOTALS</b>	<b>527,398</b>	<b>527,398</b>
<b>DIFFERENCE</b>	<b>1,118</b>	<b>1,118</b>

**CITY OF SCHENECTADY  
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Community Development + Planning**

**DATE: 11/18/19**

**TO: Mayor McCarthy, City Council**

**FROM: Kristin Diotte, Director of Development**

**SUBJECT: Adoption of Historic Stockade District Comprehensive Streetscape Plan**

**Background Information:**

The Stockade Association, with funding from the Schenectady Foundation, the Wright Family Foundation, and the Golub Foundation, in collaboration with the City of Schenectady, and with professional services provided by Planning 4 Places, Ingalls Planning & Design, and Davey Resource Group, have drafted a Comprehensive Streetscape Plan for the Historic Stockade District that will serve as a guidebook for the neighborhood to address improvements to the streetscape, including pedestrian & traffic safety enhancements, signage and wayfinding needs, and street tree installation and maintenance recommendations.

**Evaluation/Analysis:**

Staff from the Development and Engineering departments have worked closely with the Stockade Association during the drafting of the Historic Stockade District Comprehensive Streetscape Plan and believe that the document will serve as a helpful uniform guide when considering future improvements to pedestrian, automobile, and bicycle infrastructure within the Stockade Historic District.

**Recommendation:**

Adopt the Historic Stockade District Comprehensive Streetscape Plan

**LEGISLATION WILL BE PREPARED BY Law Department**





# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Karen Zalewski-Wildzunas

**Subject** Ordinance to Abandon a Section of Pine Street

**Background Info:**

Public Hearing Held on October 28, 2019 - no speakers

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Karen Zalewski-Wildzunas

**Subject:** Ordinance to Abandon a Section of Ulster Street

**Background Info:**

Public Hearing Held on October 28, 2019 - no speakers

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Karen Zalewski-Wildzunas

**Subject** Ordinance Amending Chapter 264 to Change the Zoning of 1075 Strong Street

**Background Info:**

Public Hearing Held on October 28, 2019 - no speakers

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Andrew Koldin

**Subject:** Sale of 37 Lorraine Avenue

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Andrew Koldin

**Subject:** Sale of 206 Division Street

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Andrew Koldin

**Subject:** Sale of 412 Clayton Road

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Andrew Koldin

**Subject:** Sale of 424 Summit Avenue

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Andrew Koldin

**Subject:** Sale of Lots 1055 Cutler Street & 1402 Sixth Avenue

**Background Info:**

**Evaluation/Analysis**

**Recommendation**





# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** City Development & Planning

**Committee Date:** Monday, November 18, 2019

**From:** Andrew Koldin

**Subject:** Sale of 1681 Van Vranken Avenue

**Background Info:**

**Evaluation/Analysis**

**Recommendation**

**CITY OF SCHENECTADY  
LEGISLATIVE REQUEST FORM**

**COMMITTEE ASSIGNMENT: HEALTH & RECREATION**

**TO: CITY COUNCIL**

**FROM: ANTHONY FERRARI**

**DATE: November 18, 2019**

**SUBJECT: ROSE GARDEN RESTORATION COMMITTEE – POTENTIAL  
REIMBURSEMENT OF EXPENSES**

**TO BE PLACED ON COUNCIL COMMITTEE AGENDA OF November 25,2019**

**Background Information:**

In November 2019, the City was contacted by the Rose Garden Restoration Committee ('Committee') requesting, up to the amount of 2019 revenue generated by the Rose Garden ('Garden'), that the City reimburse it for a portion of expenses incurred to maintain the Garden. Last year, the City reimbursed the Committee \$2,026, an amount equal to the revenue received by the City in 2018.

**Evaluation/Analysis:**

In 2019 \$1,550.00 has been received by the City as a result of events held at the Rose Garden. The Rose Garden Restoration Committee has submitted to the City proof of certain expenses that were incurred and paid by the Committee's to maintain the water feature in the garden during 2019. The total of those expenses is \$1,615.40.

**Recommendation:**

I respectfully recommend that the City Council consider the Rose Garden Restoration Committee's request for reimbursement for work performed in the Garden for an amount not to exceed \$1,550.00.

**LEGISLATION WILL BE PREPARED BY \_\_\_\_\_ Law Department \_\_\_\_\_**



# SCHENECTADY CITY COUNCIL

## Legislative Request Form

**Committee:** Government Operations

**Committee Date:** Monday, November 18, 2019

**From:** Ed Kosiur

**Subject:** Appointments to the Board of Assessment Review (BAR)

**Background Info:**

**Evaluation/Analysis**

**Recommendation**

Mary D'Alessandro-Gilmore  
7 Washington Avenue  
Schenectady, New York  
(518) 334-3687

- A resident of Schenectady since 2003
- Berkshire Hathaway HomeServices Blake, Realtors for fifteen years, formally Prudential Manor Homes.
- Committee Member / Secretary, Treasurer for Old Dorp Neighborhood Democratic Committee.
- Board President for Better Neighborhoods Inc.
- Board Vice President for Ring of Hope, (a youth program for inner city boys and girls).
- Board member of the Zoning Board of Appeals for the City of Schenectady.
- Member of Finance Committee for Habitat of Humanity of Schenectady County Inc.
- Serve as Chair on the City of Schenectady Assessment Board
- Chair of Mayoral Task Force Committee for the Real Estate *Schenectady*. *The day started with a performance of Chorus Line with students from Schenectady High School followed by key note speakers, a guided bus tour through the city highlighting neighborhoods and the downtown and ending with a luncheon at Key Hall. In the process of creating yet another one this spring at the waterfront. In 2014 we planned and held a Fair Housing Summit in the City of Schenectady.*
- Active Partner for the City of Schenectady H.O.M.E.S (Home Ownership Made Easy in Schenectady) program.
- Member of the Schenectady Rotary Club, serve on the Hospitality Committee
- Former Co/Chair for New York State Rising Community Reconstruction Program representing Schenectady.
- Ex Officio President of the Historic Stockade Association, ( served for five years till May of 2015)
- Vice President of Public Relations for Studio GAB, located in the garment district, where we marketed sport celebrities such as Carl Banks and Pele'.
- Director of Marketing and Sales for Capital Hill Condominiums located in Albany.



# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** Government Operations

**Committee Date:** Monday, November 18, 2019

**From:** Ed Kosiur

**Subject** Appointments to the Industrial Development Agency (IDA)

**Background Info:**

**Evaluation/Analysis**

**Recommendation**

## **Lucy G. Halstead**

25 Washington Avenue, Schenectady, NY 12305

lucy.halstead@firstnewyork.org

518.441.5673 - Cell

518.881.1131 - Direct line

### **Work Experience:**

<b>First New York Federal Credit Union</b>	1998 - Present
First New York is a not-for-profit financial cooperative serving 33,000 members throughout Saratoga, Schenectady, Albany, Rensselaer and Schoharie counties.	
<b>President/CEO</b>	2013 - Present
<b>Senior Vice President/Chief Operating Officer</b>	2006 - 2013
<b>Vice President of Operations</b>	1998 - 2006
<b>Ballston Spa National Bank</b>	1989 - 1998
<b>Vice President-Marketing and Branch Administration</b>	1994 - 1998
<b>Director of Marketing</b>	1990 - 1994
<b>Branch Manager/Lending Officer</b>	1989 - 1990
<b>Union National Bank</b>	1986-1989
<b>Branch Manager</b>	1987-1989
<b>Marketing Specialist</b>	1986-1987
<b>Whiteco Metrocom, Inc</b>	1984-1986
<b>Account Executive for sale of Outdoor Advertising</b>	

### **Education:**

<b>The College of Saint Rose, Albany, New York</b>	Bachelor of Arts - 1984
	Major: Public Communications
<b>Stonier Graduate School of Banking</b>	3 Year Study Program - 1998

### **Community Involvement: Current**

<b>Catholic Charities Tri-County Services</b>	<b>Board President</b>	2015-2019
<b>NYS Credit Union Association - Capital</b>	<b>Chapter Vice-President</b>	2014-2019
<b>Universal Sharing Network</b>	<b>Board Member - Secretary</b>	2016-2019
<b>Albany-Colonie Chamber of Commerce</b>	<b>Member</b>	

### **Community Involvement: Past**

<b>Council Member</b>	Saint Joseph Worker
<b>Gala Committee Member</b>	Schenectady County Hospice
<b>Member</b>	Burnt Hills-Ballston Lake Rotary Club
<b>President</b>	Burnt Hills-Ballston Lake Rotary Club
<b>Board of Trustees</b>	Charlton Girls School
<b>Board of Directors</b>	American Red Cross - Saratoga County
<b>Board of Directors</b>	Alcohol and Substance Abuse Council

# Nicolaus Brooks-McDonald

NBrooksMcD@gmail.com

781 Wright Avenue · Schenectady, NY 12305 · (518) 526-3415

## EDUCATION

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### **Albany Law School of Union University, Albany, NY**

Juris Doctor, May 2014 (GPA: 3.17)

- Selections Editor & Member, Journal of Science and Technology, August 2013 – May 2013
- Senior Prize Trials Moot Court, September 2013 – March 2013 & Gabrielli Moot Court, Fall 2013

### **Ithaca College, Ithaca, NY**

B.A. Philosophy; Minor Writing, June 2010

## LEGAL EXPERIENCE

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### **Schenectady County District Attorney's Office, Schenectady, NY**

Assistant District Attorney, September 2014 – Present

Law Intern, *admitted to practice under a student practice order*, January 2013 – May 2014

- Successfully prosecuted several misdemeanor trials, one of which included finger print evidence and a fingerprint expert, another of which included the forcible sexual assault of a victim.
- Handled a full caseload in Schenectady City Court as well as another township at any given time, prosecuting cases from arraignment to trial.
- Second chaired several felony trials, including an attempted murder.
- Prosecuted multiple drug felonies in Schenectady County Court.

### **Introduction to Litigation Clinic, Albany NY**

Law Intern, *Admitted to practice under a student practice order*, September 2012 – December 2012

- Argued unemployment cases in front of an administrative law judge.

### **Unified Court System, Albany, NY**

Intern, *Office of Justice Court Support*, June 2012 – August 2012

- Researched a variety of issues concerning topics that are of interest to town justices around New York State.

### **Schenectady County Public Defender's Office, Schenectady, NY**

Intern, *Family Court Unit*, June 2012 – August 2012

- Conducted client interviews and wrote petitions, proposed orders and other various motions.

## RELATED COURSE-WORK

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- **New York Practice I & II:** (Grade: A- in both classes) Six credits on the CPLR and other related civil statutes with Professor Patrick Connors.
- **Trial Practice I & II:** (Grade: B+ & audited II) A simulated medical malpractice case, drafting a complaint and answer, conducting depositions and other discovery, writing a summary judgment motion, and mock trial.
- **State & Local Government:** (Grade: A) Provided an over view of the issues faced by government attorneys, such as civil service issues, government access (FOIL), and zoning. We also conducted mock 50-h hearings.
- **Real Estate Transaction:** (Grade: A-) Built on the basics of Property by focusing on mortgages and closings.

## OTHER EXPERIENCE

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- Foundation Coordinator, Foundation for Ellis Medicine, September 2010 – September 2011



# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** Government Operations

**Committee Date:** Monday, November 18, 2019

**From:** Leesa Perazzo

**Subject** CR - Alpha One

**Background Info:**

**Evaluation/Analysis**

**Recommendation**





# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** Finance

**Committee Date:** Monday, November 18, 2019

**From:** John Mootoveren

**Subject** Discussion - Council Approval for any Contract Acceptance \$50,000 or More

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** Administrative Efficiency

**Committee Date:** Monday, November 18, 2019

**From:** Carl Falotico

**Subject** Compensation and Benefits for Managers

**Background Info:**

**Evaluation/Analysis**

**Recommendation**



# **SCHENECTADY CITY COUNCIL**

## **Legislative Request Form**

**Committee:** Claims

**Committee Date:** Monday, November 18, 2019

**From:** Carl Falotico

**Subject** St. Luke's Catholic Church Claim

**Background Info:**

**Evaluation/Analysis**

**Recommendation**